

Group Program Policies

Please read the following before registering and retain a copy for your own records. By signing on the registration form, you acknowledge that you have read, understood and agreed to abide by the program policies.

REGISTRATION

A registration form and a minimum of \$50 payment must be received prior to the first class to secure a space in the class. Please provide a valid and active email address when you register in order to receive registration confirmation via email. **Please let us know if you have not received confirmation prior to the first class.**

A class may be canceled due to insufficient enrollment. In such case, alternate day and times will be offered, or 100% refund will be issued.

PAYMENT OPTION

Payments may be made by cash or cheque. There is a \$25 fee for NSF checks.

REFUNDS AND WITHDRAWALS

All requests for refunds must be made in writing.

No refund or credit will be issued once the course has started except for medical reasons. A doctor's note will be required. If your request to withdraw is approved, tuition refunds will be pro-rated for classes taken. The cost of materials is non-refundable.

MAKE-UP CLASSES

Missed classes due to instructor illness, severe weather or other unexpected circumstances will be made up. Notification of the cancellation and the scheduled make-up class will be given.

No refund or credit will be given for missed classes by the student.

SAFETY

A parent/caregiver must remain present at all times. You are fully responsible for your child while taking classes, and must practice discretion and maintain vigilant supervision during class activities.

We reserve the right to dismiss a student due to any inappropriate behavior.

PHOTO RELEASE

Occasionally photos will be taken during classes for the use in education or promotion of the program. Permission is hereby granted for the program to copyright such photographs.